

# EMPLOYMENT APPLICATION



Date			
Last name		First Name	Middle Name(s)
Address		City	Province Postal Code
Type of work desired <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Summer		When are you available?	Home Phone ( ) Business Phone ( )
Position applied for		Expected salary	
Location preferred		Are you willing to relocate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you willing to travel? <input type="checkbox"/> Yes <input type="checkbox"/> No

## EDUCATION

Type	Name and address of educational institutions attended	Major or Specialty	Certificate or Degree Obtained
High School			
Business or Technical School			
Extension or Correspondence Courses			
University			
Other:			
Courses you are currently enrolled in:			
Occupations or trades in which you are qualified:			
Special skills:		Languages you speak fluently:	
Office Machines you operate:		Typing Speed /wpm	Shorthand Speed /wpm

## PERSONAL DATA

Are you legally entitled to work in Canada? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you bondable? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a criminal offense for which a pardon has <b>not</b> been granted? <input type="checkbox"/> Yes <input type="checkbox"/> No	
* Professional memberships/associations in which you are a member:	

\* Applicants are advised that completion of this section is not required where listing may provide information prohibited under the Human Rights Code.

